



Verification of Product Technical Compliance

Verification of Product Technical Compliance

CMI-VPTC v1.00

This document has been produced by CMI Certification Pty Ltd (CMI).

For technical information on the matters discussed in the document, contact us on +61 7 5445 2199 or e-mail office@cmicert.com.au

CONFIDENTIAL INFORMATION

This document is made available to the authorised recipients on the express understanding that the information contained in it be regarded and treated by the authorised recipients as strictly confidential. The contents of this document is intended only for the sole use of the authorised recipients and should not be disclosed or furnished to any other persons unless warranted in the course of appropriate building design and approval.

DISCLAIMER OF LIABILITY

The information contained in this document is provided for the sole use of the recipient, and no reliance should be placed on the information by any other person, CMI accepts no liability for any loss or damage incurred by actions undertaken by others.

It is assumed that the following compliance measures, limitations and assumptions of this report are read, understood and implemented. CMI should be contacted if there are queries in regard to the content. CMI takes no responsibility for the misinterpretation by others.

Copyright © CMI - All rights reserved.

No part of the contents of this document may be reproduced or transmitted in any form, by any means without the written permission of CMI Certification Pty Ltd (CMI) ABN: 81 663 250 815.

Published by:

CMI Certification Pty Ltd

PO Box 273,

Palmwoods, Qld 4555 Australia

Phone: +61 7 5445 2199

Email: office@cmicert.com.au

Website: www.cmicert.com.au

Issue 1.0 Date: 30/11/2022

EXECUTIVE SUMMARY

This document is to describe the responsibilities of CMI Certificate Holders, regardless of them being the Manufacturers, Importers or Distributors of a product, in relation to demonstration of the compliance to stated technical properties and the quality and consistency of the certified product.

CMI understands that some of the requested information may be considered Commercial in Confidence, however under CMI's Accreditation, CMI is required to ensure it maintains strict Confidentiality as specified in ISO/IEC 17065.

GENERAL DEFINITIONS

Certificate Holder: The person legally responsible for the products that are certified.

Product Specification: A document that contains all relevant supply chain specifications, test reports, user instructions, marking proposals and details of the product certified.

TYPES OF CERTIFICATE HOLDERS

For the purposes of defining whether a **Certificate Holder** is a **Manufacturer** or **Distributor/Importer**, the following applies:

- **Manufacturer** of the product can apply to be a **Certificate Holder** where the product/system is assembled into its final form and distributes directly to the Market.
- **Distributor/Importer** of the product can apply to be a **Certificate Holder** who purchases the product or components of the system from a Manufacturer and distributes to the Market.

PRODUCT COMPLIANCE

- **Product Specifications** are required to be supplied by the **Certificate Holder**.
- It is the responsibility of the **Certificate Holder** to obtain all the required **Product Specification** information that CMI requires to assist in the certification determination process.
- **Product Specifications** supplied must relate to the products that were tested or evaluated for the purpose of certification.
- This information is to also to include:
 - Details of the manufacturer of any critical components that have a direct impact on the performance of the product.
 - Details of any other product registrations they intend to/have obtained for the product.
- Product manufacturer or specification substitution is not permitted without first consulting with CMI to determine if any new testing or evaluations are required due to the proposed substitution.
- A failure to advise CMI of any changes to manufacturer or specifications may/will result in the certified product being deemed non-compliant and the certification suspended or cancelled.

ANNUAL DECLARATION OF COMPLIANCE

As part of the ongoing annual certification requirements, the **Certification Holder** shall:

- Supply annually an updated declaration confirming that the **Product Specifications** of the certified product have not or have changed since the last audit.
- Supply annually an updated declaration that the **Manufacturer** of any critical components relating to the certified product have not or have changed.
- Failure to supply such declarations may/will result in the certified product being deemed non-compliant and the certification suspended or cancelled.